Critical Path - Sample (Inception to Mid Point of Event) - Prepared By Ann Edall-Robson

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	Due Date	Category	Task	Complete	Manager	Comments & Notes
22-Dec-09		Client Meeting	DKTM to KCI contract	X	AER/LAS	Review and sign
	3-Jan-10	Finance	Invoice to stakeholder re: contract deposit	Χ	LT	
5-Jan-10	Ongoing	Team	Distribute staff time sheets		LT	Hand in to Finance 25th of each month
	5-Jan-10	Administration	Meet with the DAKATAMA team re: AHCCP project	X	AER	Review project guidelines & previous year final report. Confirm/Assign Committee Chairs. Brainstorm. Review changes for current year. Set schedule for complete Team meetings. Initiate preparation of final budget based on expected participation
5-Jan-10	7-Jan-10	Cattle	Calculate # of Cows Needed	X	SWW	
6-Jan-10	7-Jan-10	RFQ-Cattle	Prepare RFQ for Cattle Suppliers & distribute	Χ	PAW/SWW	
6-Jan-10	8-Jan-10	Cattle	Contact cattle handlers	X	SWW	Schedule meeting to discuss contract
6-Jan-10		RFQ-Awards	RFQ from Prize suppliers & distribute	X	PAW/LAS	<u> </u>
	10-Jan-10		Reserve Arena, Barn, Red & White Tent, On Site Food Services	Х	AER/LAS	Preliminary
	10-Jan-10	Venue	Initial meeting with Stampede - Inspect Site/Venue requirements	Х	AER/LAS/LT/ SWW	
	11-Jan-10	Staffing-Contract	Initial meeting with cattle handlers	X	SWW	
8-Jan-10	12-Jan-10	RFQ-Awards	Quotes due from Prize suppliers	Х	LAS/LT	
		RFQ-Cattle	Cattle Bid Due	X	SWW/AER	
	14-Jan-10		Contact previous sponsors	X	RM	
		<u> </u>	· · ·			
	15-Jan-10		Calculate Prize payouts	X	AER/LT/LAS	
6-Jan-10	15-Jan-10		Contact all previous vendors	X	PW	Intensions for 2010 participation
		Administration	Critical Path Update	X	AER	
	16-Jan-10	Finance	Cost projection update	Х	LT	
	16-Jan-10		Team meeting	Х	AER	Each committee to report on preliminary tasks - set up ongoing meetings
14-Jan-10	17-Jan-10	Contract-Supplier	Prepare contracts for cow supplier & cattle handlers	X	PAW/AER	
	17-Jan-10		Prepare Entry Package	X	DER/PAW	
			, ,	X		Stalle 2 parking
o-Jan-10	17-Jan-10		Prepare online order form		DER/PAW	Stalls & parking
<u> </u>		Contract-Supplier	Meet w/Cattle Supplier	X	SWW	Sign contract. Set up delivery dates/times
12-Jan-10	20-Jan-10	Finance	Issue purchase orders & deposits for prizes	X	LT/LAS	
14-Jan-10	20-Jan-10	RFQ-Cattle	Prepare & distribute RFQ - Cattle Hauling	Χ	PAW/SWW	
	25-Jan-10		Prepare final budget.	Х	AER/LAS/LT	
17 0411 10		Administration	Critical Path Update	X	AER	
			·			
	30-Jan-10		Update	X	LT	
		Staffing-Contract	Contact previous year contract staff - set up meetings	X	LAS/JMW	Announcer, Timers, Judges, Linesmen
Start Date	Due Date	Category	Task	Complete	Manager	Comments & Notes
	30-Jan-10	Staffing-Contract	Contact previous year show office staff - set up meetings	Χ	DER	
	30-Jan-10	Team	Team meeting	X	Team	
	31-Jan-10		Meet with Stampede re: venue	X	AER/LAS	Review - Work on final contract
			·	X		Review - Work on final contract
		Client Meeting	Meet with Stakeholder		Team	
20-Jan-10	8-Feb-10	Awards	Confirm delivery dates of prizes	X	PAW	
	8-Feb-10	Contract	Meet with Stampede re: venue	X	AER/LAS	Review - Work on final contract
17-Jan-10	10-Feb-10	Entries	Set up online entry system with KCI	Χ	DER	
20-Jan-10	10-Feb-10	RFQ-Cattle	Cattle Hauling Bid Due	X	SWW/AER	
25 54.11 15		Staffing-Contract	Complete negotiation meetings with contract staff	Х	LAS/JMW/ DER	
	22-Feb-10		Meet with Stampede re: venue	X	AER/LAS/ SWW/ PAW	Review - Work on final contract
	00 5-1-40	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	Landburkani ana ana anti-			La de de dia Otanza da carata et
	22-Feb-10		Load/unload area re: cattle	X	SWW	Included in Stampede contract
		Administration	Critical Path Update	X	AER	
	26-Feb-10	Finance	Update	Χ	LT	
	26-Feb-10	Team	Team meeting	Х	Team	
21-Feb-10		Staffing-Contract	Prepare contracts for contract staff	X	PAW	
		Staffing-Volunteer	List of volunteers needed	X	LAS/PW/AER	
		•		X		
		Client Meeting	Final Budget		AER/LAS/LT	
<u> </u>		Staffing-Volunteer	Review previous year list	X	LAS/PW	
		Staffing-Volunteer	Post volunteer recroutment on web site	X	DER	
26-Feb-10	8-Mar-10	Contract-Supplier	Prepare contract for cattle hauling	X	PAW/SWW	
	10-Mar-10		Contract due from Stampede	Х	AER/LAS/LT	
1-Mar-10		Staffing-Contract	Meet with contract staff	X		Sign contracts
		Staffing-Volunteer	Contact previous year volunteers	X	LAS/PW	Intensions to be involved for 2010 event
i-iviai-10	15-Mar-10			X	LAS/FVV	THE TOTAL TO BE IT VOIVED TO EVENT
16 lon 10			Progress invoice to stakeholder	X	PW	
16-Jan-10	15-Mar-10	Hospitality Hospitality	Preliminary research & plans for Harvest Classic BBQ	X		Includes cutlery, dishes, stemware, menu,
			Meet with on site food services re: menu & venue location		PW/LAS	tables, chairs, electrical/lighting
	17-Mar-10	Hospitality	Inspect BBQ venue	Χ	PW/LAS	
		Hospitality - Finance	Prepare purchase order and distribute for BBQ food services	Х	LT	
		Hospitality - Finance	Prepare purchase order and distribute for BBQ entertainment	X	LT	
		Hospitality - Finance	Prepare purchase order and distribute re: Harvest Décor for	X	LT	
<u> </u>		, ,	BBQ			No deposit readed
<u> </u>	20-Mar-10		Prepare & distribute purchase order for electric gate	X	LT	No deposit needed
	20-Mar-10		Prepare & distribute purchase order for overhead clock	X	LT	No deposit needed
	20-Mar-10	Venue	Prepare & distribute purchase order for electric timing eye	Х	LT	No deposit needed
	20-Mar-10		Prepare & distribute purchase order for golf cart	X	LT	
Start Date		Category	Task	Complete	Manager	Comments & Notes
Start Date				-		Comments & Notes
<u> </u>	†	Administration	Critical Path Update	X	AER	
	25-Mar-10		Update	X	LT	
I	25-Mar-10	Team	Team meeting	Х	Team	
			,			

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3 Aug. 10 1 Aug. 1 Aug							
16.469-10 New York							
Section Sect	15-Jan-10	· ·	<u> </u>				
15.49-FT Ventors		'					
16 Apr 10 Contact		 			Х		
25 Apr 10 Valoriding - Transes Proclame active 5 deposit by printer X		 			Х		Sign contract. Discuss delivery schedule
16. Jun 10 28 Apr 10 Cognitivity Control Petro Locale X Apr 20 Apr 20 Apr 20 Control Petro Locale X Apr 20 Apr 20 Apr 20 Control Petro Locale X Apr 20				Purchase order & deposit to printer	Х	RM/LT	· ·
22-9-9-10	16-Jan-10	 			Х	PAW	
Scheme		30-Apr-10	Administration	Critical Path Update	Х	AER	
17. Jun 10 30. Agus 10 Sporter	22-Feb-10	30-Apr-10	Contract	Final arrangements for feed & water for cattle	Х	SWW	Included in Stampede contract
20-Apr-07 Team Rearn meeting X Easth Rearn meeting X Apr-07 Rearn meeting Apr-07 Rearn meeting X Apr-07 Apr-07 Rearn meeting Apr-07 Rearn		30-Apr-10	Finance	Update		LT	
1.44g-v0 Clear Newtong Opena & confirm organizary list X ALYSYMP LL SA	17-Jan-10	30-Apr-10	Sponsor	Solicit new sponsors		RM	
1-May-10						Team	
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T-May-10 3-May-10 Protocol Inche Optitation X PAW			<u> </u>				
164-64-9-10 14							Sponsors, invited guests, invited staff
14-May-10 Finance Invoice vendors X				-			
2-8-May -10 Fortocol			•	•			
24 May-10 Finance Sponsor momey due X RMIT							
28-May-10 Ammirantanco	3-May-10		•	-			
28-May-10 Fannoco Usociale X LT				•			
28-May 10 Sam				·			
24-May 10 30-May 10 Avands - Finance Purchase order 8. deposit for sponsor banners X							
1-Jun-10 Contract-Supplier				<u> </u>			
1-Jun-10 Contract-Supplier Book introcoranter X PAW	24-May-10						
1-Jun-10 Contract-Supplier							
1-Jun-10 Contract-Supplier 1-Jun-10 Entries Post entry package to web site X PAW							
1-Jun-10 Contract-Supplier Medica X PAW							
1-Jun-10 Contract-Supplier Security				,			
1-Jun-10 Individual Post entry perkage to web site X DER							
2-Jun-10 Marketing Approve Price Auth-10 Marketing Approve Price Auth-10 Marketing Approve Price Auth-10 Auth-10 Auth-10 Auth-10 Auth-10 Approve Price Auth-10 Auth-10 Approve Price Auth-10 Auth-10 Approve Price Auth-10 Approve Price Auth-10 Auth-10 Approve Price Auth-10 Auth-10 Approve Price Auth-10 Aut				·			
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4-Jun-10 Infanteing Approve fiver proof X RM/ITAER			'				
G-Jun-10 Hospitality BOLRSVP due X PW			_				
15-Jun-10 Entries Entries Open				,, , ,			
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15-Jun-10 Marketing Press Conference X AER/RM Radio, Newspaper, Web Site, TV 1-Apr-10 15-Jun-10 Vendor - Finance Vendor payment due 18-Jun-10 Hospitality Confirm BBG attending numbers with on site food services PW 18-Jun-10 Hospitality Confirm and Posevers and bar staff provided by food services PW 22-Jun-10 Finance Bank Deposits LT 29-Jun-10 Finance Bank Deposits LT 30-Jun-10 Administration Critical Path Update AER 30-Jun-10 Finance Update LT 30-Jun-10 Marketing Media Ad Copy - Update & Distribution AER/PWW Radio, Newspaper, Web Site, TV 1-Jul-10 Staffing-Volunteer Update AER/PWW Radio, Newspaper, Web Site, TV 1-Jul-10 Staffing-Volunteer Update AER/PWW Radio, Newspaper, Web Site, TV 1-Jul-10 Staffing-Volunteer Update AER/PWW Radio, Newspaper, Web Site, TV 1-Jul-10 Staffing-Volunteer Update AER/PWW Radio, Newspaper, Web Site, TV 1-Jul-10 Staffing-Volunteer AER/PWW RADIO AER/PWW Radio, Newspaper, Web Site, TV 1-Jul-10 Staffing-Volunteer AER/PWW Radio, Newspaper	——						
13-Jun-10 15-Jun-10 Marketing Mark		15-Jun-10	Marketing	Media Ad Copy Distribution	X	RM/AER	
16-May-10 17-Jun-10 Vendor - Finance Vendor payment due PW		15-Jun-10 Due Date	Marketing Category	Media Ad Copy Distribution Task	X Complete	RM/AER Manager	Comments & Notes
18-Jun-10 Hospitality Confirm BBQ attending numbers with on site food services 18-Jun-10 Hospitality Confirm number of servers and bar staff provided by food services 22-Jun-10 Finance Bank Deposits LT 29-Jun-10 Finance Bank Deposits LT 30-Jun-10 Finance Deposits LT 30-Jun-10 Finance Deposits LT 30-Jun-10 Finance Deposits LT 1-Jul-10 Marketing Team meeting Team meeting Tickets arrive REPOSITE Confirm number of servers and bar staff provided by food PW 1-Jul-10 Staffing-Volunteer Team meeting Team meeting Team meeting AERPAW Radio, Newspaper, Web Site, TV 1-Jul-10 Staffing-Volunteer Preliminary job assignments by area LASPPW Radio, Newspaper, Web Site, TV 1-Jul-10 Staffing-Volunteer Preliminary job assignments by area LASPPW RADIO, Newspaper, Web Site, TV 1-Jul-10 Staffing-Volunteer Preliminary job assignments by area LASPPW RADIO, Newspaper, Web Site, TV 1-Jul-10 Staffing-Volunteer Preliminary job assignments by area LASPPW RADIO, Newspaper, Web Site, TV 1-Jul-10 Staffing-Volunteer Preliminary job assignments by area LASPPW RADIO, Newspaper, Web Site, TV 1-Jul-10 Staffing-Volunteer Preliminary job assignments by area LASPPW RADIO, Newspaper, Web Site, TV 1-Jul-10 Staffing-Volunteer Preliminary job assignments by area LASPPW RADIO, Newspaper, Web Site, TV 1-Jul-10 Staffing-Volunteer Reconfirm cattle delivery w/supplier RADIO, Newspaper, Web Site, TV 1-Jul-10 Staffing-Volunteer Reconfirm cattle delivery w/supplier RADIO, Newspaper, Web Site, TV 1-Jul-10 Staffing-Volunteer Distribution RAPPW RADIO, Newspaper, Web Site, TV 1-Jul-10 Staffing-Volunteer Distribute Marketing RADIO, Newspaper, Web Site, TV 1-Jul-10 Staffing-Volunteer Distribute Marketing RADIO, Newspaper, Web Site, TV 1-Jul-10 Staffing-Volunteer Distribute RADIO, Newspaper, Web Site, TV 1-Jul-10 Staffing-Volunteer Distribu	Start Date	15-Jun-10 Due Date 15-Jun-10	Marketing Category Marketing	Media Ad Copy Distribution Task Press Conference	X Complete X	RM/AER Manager AER/RM	Comments & Notes
18-Jun-10 Hospitality Confirm number of servers and bar staff provided by food PW	Start Date 1-Apr-10	15-Jun-10 Due Date 15-Jun-10 15-Jun-10	Marketing Category Marketing Marketing	Media Ad Copy Distribution Task Press Conference Marketing Plan	X Complete X	RM/AER Manager AER/RM RM/LT/AER	Comments & Notes
22-Jun-10 Finance	Start Date 1-Apr-10	15-Jun-10 Due Date 15-Jun-10 15-Jun-10 17-Jun-10	Marketing Category Marketing Marketing Vendor - Finance	Media Ad Copy Distribution Task Press Conference Marketing Plan Vendor payment due	X Complete X	RM/AER Manager AER/RM RM/LT/AER PW	Comments & Notes
22-Jun-10	Start Date 1-Apr-10	15-Jun-10 Due Date 15-Jun-10 15-Jun-10 17-Jun-10 18-Jun-10	Marketing Category Marketing Marketing Vendor - Finance Hospitality	Media Ad Copy Distribution Task Press Conference Marketing Plan Vendor payment due Confirm BBQ attending numbers with on site food services	X Complete X	RM/AER Manager AER/RM RM/LT/AER PW PW	Comments & Notes
29-Jun-10 Finance Bank Deposits LT	Start Date 1-Apr-10	15-Jun-10 Due Date 15-Jun-10 15-Jun-10 17-Jun-10 18-Jun-10	Marketing Category Marketing Marketing Vendor - Finance Hospitality	Media Ad Copy Distribution Task Press Conference Marketing Plan Vendor payment due Confirm BBQ attending numbers with on site food services Confirm number of servers and bar staff provided by food	X Complete X	RM/AER Manager AER/RM RM/LT/AER PW PW	Comments & Notes
30-Jun-10 Administration Critical Path Update LT	Start Date 1-Apr-10	15-Jun-10 Due Date 15-Jun-10 15-Jun-10 17-Jun-10 18-Jun-10	Marketing Category Marketing Marketing Vendor - Finance Hospitality Hospitality	Media Ad Copy Distribution Task Press Conference Marketing Plan Vendor payment due Confirm BBQ attending numbers with on site food services Confirm number of servers and bar staff provided by food services	X Complete X	RM/AER Manager AER/RM RM/LT/AER PW PW PW	Comments & Notes
30-Jun-10 Finance	Start Date 1-Apr-10	15-Jun-10 Due Date 15-Jun-10 15-Jun-10 17-Jun-10 18-Jun-10 18-Jun-10 22-Jun-10	Marketing Category Marketing Marketing Vendor - Finance Hospitality Hospitality Finance	Media Ad Copy Distribution Task Press Conference Marketing Plan Vendor payment due Confirm BBQ attending numbers with on site food services Confirm number of servers and bar staff provided by food services Bank Deposits	X Complete X	RM/AER Manager AER/RM RM/LT/AER PW PW PW LT	Comments & Notes
30-Jun-10 Team	Start Date 1-Apr-10	15-Jun-10 Due Date 15-Jun-10 15-Jun-10 17-Jun-10 18-Jun-10 18-Jun-10 22-Jun-10	Marketing Category Marketing Marketing Vendor - Finance Hospitality Hospitality Finance Finance	Media Ad Copy Distribution Task Press Conference Marketing Plan Vendor payment due Confirm BBQ attending numbers with on site food services Confirm number of servers and bar staff provided by food services Bank Deposits Bank Deposits	X Complete X	RM/AER Manager AER/RM RM/LT/AER PW PW PW LT LT	Comments & Notes
1-Jul-10 Marketing Media Ad Copy - Update & Distribution AER/PAW Radio, Newspaper, Web Site, TV	Start Date 1-Apr-10	15-Jun-10 Due Date 15-Jun-10 15-Jun-10 17-Jun-10 18-Jun-10 22-Jun-10 29-Jun-10 30-Jun-10	Marketing Category Marketing Marketing Vendor - Finance Hospitality Hospitality Finance Finance Administration	Media Ad Copy Distribution Task Press Conference Marketing Plan Vendor payment due Confirm BBQ attending numbers with on site food services Confirm number of servers and bar staff provided by food services Bank Deposits Bank Deposits Critical Path Update	X Complete X	RM/AER Manager AER/RM RM/LT/AER PW PW LT LT AER	Comments & Notes
1-Jul-10 Staffing-Volunteer Preliminary job assignments by area LAS/PW	Start Date 1-Apr-10	15-Jun-10 Due Date 15-Jun-10 15-Jun-10 17-Jun-10 18-Jun-10 22-Jun-10 29-Jun-10 30-Jun-10	Marketing Category Marketing Marketing Vendor - Finance Hospitality Hospitality Finance Finance Administration Finance	Media Ad Copy Distribution Task Press Conference Marketing Plan Vendor payment due Confirm BBQ attending numbers with on site food services Confirm number of servers and bar staff provided by food services Bank Deposits Bank Deposits Critical Path Update Update	X Complete X	RM/AER Manager AER/RM RM/LT/AER PW PW LT LT LT AER LT	Comments & Notes
2-Jul-10 Client Meeting Update Bank Deposits LT	Start Date 1-Apr-10	15-Jun-10 Due Date 15-Jun-10 15-Jun-10 17-Jun-10 18-Jun-10 22-Jun-10 29-Jun-10 30-Jun-10 30-Jun-10	Marketing Category Marketing Marketing Vendor - Finance Hospitality Hospitality Finance Finance Administration Finance Team	Media Ad Copy Distribution Task Press Conference Marketing Plan Vendor payment due Confirm BBQ attending numbers with on site food services Confirm number of servers and bar staff provided by food services Bank Deposits Bank Deposits Critical Path Update Update Team meeting	X Complete X	RM/AER Manager AER/RM RM/LT/AER PW PW LT LT LT AER LT Team	Comments & Notes Radio, Newspaper, Web Site, TV
6-Jul-10 Finance Bank Deposits LT RM/LT	Start Date 1-Apr-10	15-Jun-10 Due Date 15-Jun-10 15-Jun-10 17-Jun-10 18-Jun-10 22-Jun-10 29-Jun-10 30-Jun-10 30-Jun-10 1-Jul-10	Marketing Category Marketing Marketing Vendor - Finance Hospitality Hospitality Finance Finance Administration Finance Team Marketing	Media Ad Copy Distribution Task Press Conference Marketing Plan Vendor payment due Confirm BBQ attending numbers with on site food services Confirm number of servers and bar staff provided by food services Bank Deposits Bank Deposits Critical Path Update Update Team meeting Media Ad Copy - Update & Distribution	X Complete X	RM/AER Manager AER/RM RM/LT/AER PW PW LT LT LT AER LT Team AER/PAW	Comments & Notes Radio, Newspaper, Web Site, TV
6-Jul-10 Marketing Tickets arrive RM/LT 6-Jul-10 Marketing Flyers arrive RM RM 7-Jul-10 Contract-Supplier Re-Confirm cattle delivery w/supplier SWW Critical 10-Apr-10 10-Jul-10 Protocol National Anthems - music, singer X PAW Completed prior to due date 13-Jul-10 Finance Bank Deposits LT 17-Jan-10 15-Jul-10 Administration Pick up office supplies 15-Jul-10 Administration Critical Path Update AER 15-Jul-10 Cattle/Finance Prepare & send Purchase order for Cow #'s & Glue X LT/SWW Completed prior to due date 15-Jul-10 Finance Update LT Team Team meeting Team meeting AER/LAS/RM 20-Jul-10 Client Meeting Update. Review Marketing AER/LAS/RM 20-Jul-10 Finance Bank Deposits LT 27-Jul-10 Finance Bank Deposits LT 27-Jul-10 Finance Bank Deposits LT 27-Jul-10 Staffing-Volunteer Distribute flyers LAS/PW 31-Jul-10 Staffing-Volunteer Distribute flyers LAS/PW 31-Jul-10 Finance Set up online ticket sales with KCI DER/LT 31-Jul-10 Finance Set up online ticket sales with KCI DER/LT 31-Jul-10 Finance Set up online ticket sales with KCI RM 31-Jul-10 Team Team Team meeting RM 31-Jul-10 Fonosor Pick up sponsor banners RM 31-Jul-10 Team Team meeting RM	Start Date 1-Apr-10	15-Jun-10 Due Date 15-Jun-10 15-Jun-10 17-Jun-10 18-Jun-10 22-Jun-10 29-Jun-10 30-Jun-10 30-Jun-10 1-Jul-10 1-Jul-10	Marketing Category Marketing Marketing Vendor - Finance Hospitality Hospitality Finance Finance Administration Finance Team Marketing Staffing-Volunteer	Media Ad Copy Distribution Task Press Conference Marketing Plan Vendor payment due Confirm BBQ attending numbers with on site food services Confirm number of servers and bar staff provided by food services Bank Deposits Bank Deposits Critical Path Update Update Team meeting Media Ad Copy - Update & Distribution Preliminary job assignments by area	X Complete X	RM/AER Manager AER/RM RM/LT/AER PW PW LT LT LT AER LT Team AER/PAW LAS/PW	Comments & Notes Radio, Newspaper, Web Site, TV
6-Jul-10 Marketing Flyers arrive Re-Confirm cattle delivery w/supplier SWW Critical 10-Jul-10 Contract-Supplier Re-Confirm cattle delivery w/supplier SWW Critical 10-Jul-10 Finance Bank Deposits LT 17-Jan-10 15-Jul-10 Administration Pick up office supplies PAW 15-Jul-10 Administration Critical Path Update AER 15-Jul-10 Finance Update LT 15-Jul-10 Finance Update LT 15-Jul-10 Team Team meeting Team AER/LAS/RM 20-Jul-10 Finance Bank Deposits LT 27-Jul-10 Finance Bank Deposits LT 28-Jul-10 Finance Bank Deposits LT 28-Jul-10 Finance Deposits LT 28-Jul-10 Finance Bank Deposits LT 28-Jul-10 Finance Bank Deposits LT 31-Jul-10 Finance Distribute flyers Distribute flyers Distribute flyers Distribute flyers State Deposits LAS/PW 31-Jul-10 Contract-Supplier Re-confirm cattle delivery w/supplier Stup Deposit DER/LT 31-Jul-10 Finance Set up online ticket sales with KCI DER/LT 31-Jul-10 Finance Flag Dearers - on horseback X PAW Completed prior to due date DER/LT 31-Jul-10 Sponsor Pick up sponsor banners RM 31-Jul-10 Forem Feam Feam Feam Feam Feam Feam Feam Fe	Start Date 1-Apr-10	15-Jun-10 Due Date 15-Jun-10 15-Jun-10 17-Jun-10 18-Jun-10 22-Jun-10 29-Jun-10 30-Jun-10 30-Jun-10 1-Jul-10 1-Jul-10 2-Jul-10	Marketing Category Marketing Marketing Vendor - Finance Hospitality Hospitality Finance Finance Administration Finance Team Marketing Staffing-Volunteer Client Meeting	Media Ad Copy Distribution Task Press Conference Marketing Plan Vendor payment due Confirm BBQ attending numbers with on site food services Confirm number of servers and bar staff provided by food services Bank Deposits Bank Deposits Critical Path Update Update Team meeting Media Ad Copy - Update & Distribution Preliminary job assignments by area Update	X Complete X	RM/AER Manager AER/RM RM/LT/AER PW PW LT LT LT AER LT Team AER/PAW LAS/PW AER/LT/LAS	Comments & Notes Radio, Newspaper, Web Site, TV
7-Jul-10 Contract-Supplier Re-Confirm cattle delivery w/supplier SWW Critical 10-Apr-10 10-Jul-10 Protocol National Anthems - music, singer X PAW Completed prior to due date 13-Jul-10 Finance Bank Deposits LT 17-Jan-10 15-Jul-10 Administration Pick up office supplies PAW 15-Jul-10 Administration Critical Path Update AER 15-Jul-10 Cattler/Finance Prepare & send Purchase order for Cow #s & Glue X LT/SWW Completed prior to due date 15-Jul-10 Team Team meeting Team meeting Team meeting AER/LAS/RM 20-Jul-10 Client Meeting Update. Review Marketing AER/LAS/RM 20-Jul-10 Finance Bank Deposits LT 27-Jul-10 Finance Bank Deposits LT 28-Jul-10 Marketing Media Ad Copy - Update & Distribution AER/PAW Radio, Newspaper, Web Site, TV 7-Jul-10 28-Jul-10 Staffing-Volunteer Distribute flyers LAS/PW 31-Jul-10 Contract-Supplier Re-confirm cattle delivery w/supplier Study Policy of Pick up sponsor Pick up sponsor Danners RM Paw RM Paw Completed prior to due date 31-Jul-10 Finance Set up online ticket sales with KCI PER/LT RM PAW Completed prior to due date 31-Jul-10 Team Team meeting Team meeting Team meeting RM PAW Completed prior to due date	Start Date 1-Apr-10	15-Jun-10 Due Date 15-Jun-10 15-Jun-10 17-Jun-10 18-Jun-10 22-Jun-10 30-Jun-10 30-Jun-10 1-Jul-10 1-Jul-10 2-Jul-10 6-Jul-10	Marketing Category Marketing Marketing Vendor - Finance Hospitality Hospitality Finance Finance Administration Finance Team Marketing Staffing-Volunteer Client Meeting Finance	Media Ad Copy Distribution Task Press Conference Marketing Plan Vendor payment due Confirm BBQ attending numbers with on site food services Confirm number of servers and bar staff provided by food services Bank Deposits Bank Deposits Critical Path Update Update Team meeting Media Ad Copy - Update & Distribution Preliminary job assignments by area Update Bank Deposits	X Complete X	RM/AER Manager AER/RM RM/LT/AER PW PW LT LT LT AER LT Team AER/PAW LAS/PW AER/LT/LAS LT	Comments & Notes Radio, Newspaper, Web Site, TV
10-Apr-10 10-Jul-10 Protocol National Anthems - music, singer X PAW Completed prior to due date	Start Date 1-Apr-10	15-Jun-10 Due Date 15-Jun-10 15-Jun-10 17-Jun-10 18-Jun-10 22-Jun-10 29-Jun-10 30-Jun-10 30-Jun-10 1-Jul-10 1-Jul-10 2-Jul-10 6-Jul-10	Marketing Category Marketing Marketing Vendor - Finance Hospitality Hospitality Finance Finance Administration Finance Team Marketing Staffing-Volunteer Client Meeting Finance Marketing	Media Ad Copy Distribution Task Press Conference Marketing Plan Vendor payment due Confirm BBQ attending numbers with on site food services Confirm number of servers and bar staff provided by food services Bank Deposits Bank Deposits Critical Path Update Update Team meeting Media Ad Copy - Update & Distribution Preliminary job assignments by area Update Bank Deposits Tickets arrive	X Complete X	RM/AER Manager AER/RM RM/LT/AER PW PW LT LT LT AER LT Team AER/PAW LAS/PW AER/LT/LAS LT RM/LT	Comments & Notes Radio, Newspaper, Web Site, TV
13-Jul-10 Finance Bank Deposits LT 17-Jan-10 15-Jul-10 Administration Pick up office supplies PAW 15-Jul-10 Administration Critical Path Update AER 15-Jul-10 Cattle/Finance Prepare & send Purchase order for Cow #s & Glue X LT/SWW Completed prior to due date 15-Jul-10 Finance Update LT 15-Jul-10 Team Team meeting Team Team Pash Deposits LT 20-Jul-10 Client Meeting Update. Review Marketing AER/LAS/RM 20-Jul-10 Finance Bank Deposits LT 27-Jul-10 Finance Bank Deposits LT 28-Jul-10 Marketing Media Ad Copy - Update & Distribution AER/PAW Radio, Newspaper, Web Site, TV 7-Jul-10 28-Jul-10 Staffing-Volunteer Distribute flyers LAS/PW 31-Jul-10 Contract-Supplier Re-confirm cattle delivery w/supplier SWW Critical 31-Jul-10 Finance Set up online ticket sales with KCI DER/LT 31-Jul-10 Finance Set up online ticket sales with KCI DER/LT 31-Jul-10 Fonorsor Pick up sponsor banners RM	Start Date 1-Apr-10	15-Jun-10 Due Date 15-Jun-10 15-Jun-10 17-Jun-10 18-Jun-10 22-Jun-10 29-Jun-10 30-Jun-10 30-Jun-10 1-Jul-10 1-Jul-10 2-Jul-10 6-Jul-10 6-Jul-10	Marketing Category Marketing Marketing Vendor - Finance Hospitality Hospitality Finance Finance Administration Finance Team Marketing Staffing-Volunteer Client Meeting Finance Marketing Marketing Marketing Marketing	Media Ad Copy Distribution Task Press Conference Marketing Plan Vendor payment due Confirm BBQ attending numbers with on site food services Confirm number of servers and bar staff provided by food services Bank Deposits Bank Deposits Critical Path Update Update Team meeting Media Ad Copy - Update & Distribution Preliminary job assignments by area Update Bank Deposits Tickets arrive Flyers arrive	X Complete X	RM/AER Manager AER/RM RM/LT/AER PW PW PW LT LT LT AER LT Team AER/PAW LAS/PW AER/LT/LAS LT RM/LT RM	Radio, Newspaper, Web Site, TV Radio, Newspaper, Web Site, TV
15-Jul-10 15-Jul-10 Administration Pick up office supplies PAW	1-Apr-10 16-May-10	15-Jun-10 Due Date 15-Jun-10 15-Jun-10 17-Jun-10 18-Jun-10 18-Jun-10 29-Jun-10 30-Jun-10 30-Jun-10 1-Jul-10 1-Jul-10 6-Jul-10 6-Jul-10 7-Jul-10	Marketing Category Marketing Marketing Vendor - Finance Hospitality Hospitality Finance Finance Administration Finance Team Marketing Staffing-Volunteer Client Meeting Finance Marketing Marketing Marketing Contract-Supplier	Task Press Conference Marketing Plan Vendor payment due Confirm BBQ attending numbers with on site food services Confirm number of servers and bar staff provided by food services Bank Deposits Bank Deposits Critical Path Update Update Team meeting Media Ad Copy - Update & Distribution Preliminary job assignments by area Update Bank Deposits Tickets arrive Flyers arrive Re-Confirm cattle delivery w/supplier	X Complete X X	RM/AER Manager AER/RM RM/LT/AER PW PW LT LT LT AER LT Team AER/PAW LAS/PW AER/LT/LAS LT RM/LT RM SWW	Radio, Newspaper, Web Site, TV Radio, Newspaper, Web Site, TV Critical
15-Jul-10 Administration Critical Path Update AER	1-Apr-10 16-May-10	15-Jun-10 Due Date 15-Jun-10 15-Jun-10 17-Jun-10 18-Jun-10 22-Jun-10 30-Jun-10 30-Jun-10 1-Jul-10 1-Jul-10 6-Jul-10 6-Jul-10 7-Jul-10 10-Jul-10	Marketing Category Marketing Marketing Vendor - Finance Hospitality Hospitality Finance Finance Administration Finance Team Marketing Staffing-Volunteer Client Meeting Finance Marketing Marketing Marketing Contract-Supplier Protocol	Task Press Conference Marketing Plan Vendor payment due Confirm BBQ attending numbers with on site food services Confirm number of servers and bar staff provided by food services Bank Deposits Bank Deposits Critical Path Update Update Team meeting Media Ad Copy - Update & Distribution Preliminary job assignments by area Update Bank Deposits Tickets arrive Flyers arrive Re-Confirm cattle delivery w/supplier National Anthems - music, singer	X Complete X X	RM/AER Manager AER/RM RM/LT/AER PW PW LT LT LT AER LT Team AER/PAW LAS/PW AER/LT/LAS LT RM/LT RM SWW PAW	Radio, Newspaper, Web Site, TV Radio, Newspaper, Web Site, TV Critical
15-Jul-10 Cattle/Finance Prepare & send Purchase order for Cow #'s & Glue X LT/SWW Completed prior to due date 15-Jul-10 Finance Update LT 15-Jul-10 Team Team meeting Team Team meeting AER/LAS/RM 20-Jul-10 Client Meeting Update. Review Marketing AER/LAS/RM 20-Jul-10 Finance Bank Deposits LT 27-Jul-10 Finance Bank Deposits LT 28-Jul-10 Marketing Media Ad Copy - Update & Distribution AER/PAW Radio, Newspaper, Web Site, TV 7-Jul-10 28-Jul-10 Staffing-Volunteer Distribute flyers LAS/PW 31-Jul-10 Administration Critical Path Update AER 31-Jul-10 Finance Update LT 31-Jul-10 Finance Set up online ticket sales with KCl DER/LT 31-Jul-10 Finance Set up online ticket sales with KCl DER/LT 31-Jul-10 Sponsor Pick up sponsor banners RM	1-Apr-10 16-May-10	15-Jun-10 Due Date 15-Jun-10 15-Jun-10 17-Jun-10 18-Jun-10 22-Jun-10 29-Jun-10 30-Jun-10 30-Jun-10 1-Jul-10 1-Jul-10 6-Jul-10 6-Jul-10 7-Jul-10 10-Jul-10 11-Jul-10	Marketing Category Marketing Marketing Vendor - Finance Hospitality Hospitality Finance Finance Administration Finance Team Marketing Staffing-Volunteer Client Meeting Finance Marketing Gontract-Supplier Protocol Finance	Media Ad Copy Distribution Task Press Conference Marketing Plan Vendor payment due Confirm BBQ attending numbers with on site food services Confirm number of servers and bar staff provided by food services Bank Deposits Bank Deposits Critical Path Update Update Team meeting Media Ad Copy - Update & Distribution Preliminary job assignments by area Update Bank Deposits Tickets arrive Flyers arrive Re-Confirm cattle delivery w/supplier National Anthems - music, singer Bank Deposits	X Complete X X	RM/AER Manager AER/RM RM/LT/AER PW PW LT LT LT AER LT Team AER/PAW LAS/PW AER/LT/LAS LT RM/LT RM SWW PAW LT	Radio, Newspaper, Web Site, TV Radio, Newspaper, Web Site, TV Critical
15-Jul-10 Finance Update LT	1-Apr-10 16-May-10	15-Jun-10 Due Date 15-Jun-10 15-Jun-10 17-Jun-10 18-Jun-10 18-Jun-10 29-Jun-10 30-Jun-10 30-Jun-10 1-Jul-10 1-Jul-10 6-Jul-10 6-Jul-10 7-Jul-10 13-Jul-10 13-Jul-10 15-Jul-10	Marketing Category Marketing Marketing Vendor - Finance Hospitality Hospitality Finance Finance Administration Finance Team Marketing Staffing-Volunteer Client Meeting Finance Marketing Finance Marketing Finance Marketing Finance Marketing Finance Marketing Administration	Task Press Conference Marketing Plan Vendor payment due Confirm BBQ attending numbers with on site food services Confirm number of servers and bar staff provided by food services Bank Deposits Bank Deposits Critical Path Update Update Team meeting Media Ad Copy - Update & Distribution Preliminary job assignments by area Update Bank Deposits Tickets arrive Flyers arrive Re-Confirm cattle delivery w/supplier National Anthems - music, singer Bank Deposits Pick up office supplies	X Complete X X	RM/AER Manager AER/RM RM/LT/AER PW PW PW LT LT LT AER LT Team AER/PAW LAS/PW AER/LT/LAS LT RM/LT RM SWW PAW LT PAW	Radio, Newspaper, Web Site, TV Radio, Newspaper, Web Site, TV Critical
15-Jul-10 Team Team meeting Team Team meeting Team	1-Apr-10 16-May-10	15-Jun-10 Due Date 15-Jun-10 15-Jun-10 17-Jun-10 18-Jun-10 22-Jun-10 30-Jun-10 30-Jun-10 1-Jul-10 1-Jul-10 6-Jul-10 6-Jul-10 7-Jul-10 10-Jul-10 13-Jul-10 15-Jul-10 15-Jul-10	Marketing Category Marketing Marketing Vendor - Finance Hospitality Hospitality Finance Finance Administration Finance Team Marketing Staffing-Volunteer Client Meeting Finance Marketing Contract-Supplier Protocol Finance Administration Administration	Task Press Conference Marketing Plan Vendor payment due Confirm BBQ attending numbers with on site food services Confirm number of servers and bar staff provided by food services Bank Deposits Bank Deposits Critical Path Update Update Team meeting Media Ad Copy - Update & Distribution Preliminary job assignments by area Update Bank Deposits Tickets arrive Flyers arrive Re-Confirm cattle delivery w/supplier National Anthems - music, singer Bank Deposits Pick up office supplies Critical Path Update	X Complete X X	RM/AER Manager AER/RM RM/LT/AER PW PW PW LT LT LT AER LT Team AER/PAW LAS/PW AER/LT/LAS LT RM/LT RM SWW PAW LT PAW AER	Radio, Newspaper, Web Site, TV Radio, Newspaper, Web Site, TV Critical Completed prior to due date
20-Jul-10 Client Meeting Update. Review Marketing AER/LAS/RM 20-Jul-10 Finance Bank Deposits LT 27-Jul-10 Finance Bank Deposits LT 28-Jul-10 Marketing Media Ad Copy - Update & Distribution AER/PAW Radio, Newspaper, Web Site, TV 7-Jul-10 28-Jul-10 Staffing-Volunteer Distribute flyers LAS/PW 31-Jul-10 Administration Critical Path Update AER 31-Jul-10 Contract-Supplier Re-confirm cattle delivery w/supplier SWW Critical 31-Jul-10 Finance Update LT 31-Jul-10 Frotocol Flag bearers - on horseback X PAW Completed prior to due date 31-Jul-10 Team Team meeting Team	1-Apr-10 16-May-10	15-Jun-10 Due Date 15-Jun-10 15-Jun-10 17-Jun-10 18-Jun-10 22-Jun-10 30-Jun-10 30-Jun-10 1-Jul-10 1-Jul-10 6-Jul-10 6-Jul-10 7-Jul-10 10-Jul-10 13-Jul-10 15-Jul-10 15-Jul-10	Marketing Category Marketing Marketing Vendor - Finance Hospitality Hospitality Finance Finance Administration Finance Team Marketing Staffing-Volunteer Client Meeting Finance Marketing Contract-Supplier Protocol Finance Administration Administration Cattle/Finance	Task Press Conference Marketing Plan Vendor payment due Confirm BBQ attending numbers with on site food services Confirm number of servers and bar staff provided by food services Bank Deposits Bank Deposits Critical Path Update Update Team meeting Media Ad Copy - Update & Distribution Preliminary job assignments by area Update Bank Deposits Tickets arrive Flyers arrive Re-Confirm cattle delivery w/supplier National Anthems - music, singer Bank Deposits Pick up office supplies Critical Path Update Prepare & send Purchase order for Cow #'s & Glue	X Complete X X	RM/AER Manager AER/RM RM/LT/AER PW PW PW LT LT LT AER LT Team AER/PAW LAS/PW AER/LT/LAS LT RM/LT RM SWW PAW LT PAW AER LT PAW	Radio, Newspaper, Web Site, TV Radio, Newspaper, Web Site, TV Critical Completed prior to due date
20-Jul-10 Finance Bank Deposits LT 27-Jul-10 Finance Bank Deposits LT 28-Jul-10 Marketing Media Ad Copy - Update & Distribution AER/PAW Radio, Newspaper, Web Site, TV 7-Jul-10 28-Jul-10 Staffing-Volunteer Distribute flyers LAS/PW 31-Jul-10 Administration Critical Path Update AER 31-Jul-10 Contract-Supplier Re-confirm cattle delivery w/supplier SWW Critical 31-Jul-10 Finance Update LT 31-Jul-10 Finance Set up online ticket sales with KCI DER/LT 31-Jul-10 Protocol Flag bearers - on horseback X PAW Completed prior to due date 31-Jul-10 Team Team meeting Team	1-Apr-10 16-May-10	15-Jun-10 Due Date 15-Jun-10 15-Jun-10 17-Jun-10 18-Jun-10 18-Jun-10 29-Jun-10 30-Jun-10 30-Jun-10 1-Jul-10 1-Jul-10 6-Jul-10 6-Jul-10 7-Jul-10 13-Jul-10 15-Jul-10 15-Jul-10 15-Jul-10	Marketing Category Marketing Marketing Vendor - Finance Hospitality Hospitality Finance Finance Administration Finance Team Marketing Staffing-Volunteer Client Meeting Finance Marketing Finance Marketing Contract-Supplier Protocol Finance Administration Administration Cattle/Finance Finance Finance	Task Press Conference Marketing Plan Vendor payment due Confirm BBQ attending numbers with on site food services Confirm number of servers and bar staff provided by food services Bank Deposits Bank Deposits Critical Path Update Update Team meeting Media Ad Copy - Update & Distribution Preliminary job assignments by area Update Bank Deposits Tickets arrive Flyers arrive Re-Confirm cattle delivery w/supplier National Anthems - music, singer Bank Deposits Pick up office supplies Critical Path Update Prepare & send Purchase order for Cow #'s & Glue Update	X Complete X X	RM/AER Manager AER/RM RM/LT/AER PW PW PW LT LT LT AER LT Team AER/PAW LAS/PW AER/LT/LAS LT RM/LT RM SWW PAW LT PAW AER LT/SWW LT	Radio, Newspaper, Web Site, TV Radio, Newspaper, Web Site, TV Critical Completed prior to due date
27-Jul-10 Finance Bank Deposits LT 28-Jul-10 Marketing Media Ad Copy - Update & Distribution AER/PAW Radio, Newspaper, Web Site, TV 7-Jul-10 28-Jul-10 Staffing-Volunteer Distribute flyers LAS/PW 31-Jul-10 Administration Critical Path Update AER 31-Jul-10 Contract-Supplier Re-confirm cattle delivery w/supplier SWW Critical 31-Jul-10 Finance Update LT 31-Jul-10 Finance Set up online ticket sales with KCl DER/LT 31-Jul-10 Protocol Flag bearers - on horseback X PAW Completed prior to due date 31-Jul-10 Sponsor Pick up sponsor banners RM 31-Jul-10 Team Team meeting	1-Apr-10 16-May-10	15-Jun-10 Due Date 15-Jun-10 15-Jun-10 17-Jun-10 18-Jun-10 22-Jun-10 30-Jun-10 30-Jun-10 30-Jul-10 1-Jul-10 6-Jul-10 6-Jul-10 7-Jul-10 15-Jul-10 15-Jul-10 15-Jul-10 15-Jul-10 15-Jul-10	Marketing Category Marketing Marketing Vendor - Finance Hospitality Hospitality Finance Finance Administration Finance Team Marketing Staffing-Volunteer Client Meeting Finance Marketing Contract-Supplier Protocol Finance Administration Cattle/Finance Finance Finance Finance	Task Press Conference Marketing Plan Vendor payment due Confirm BBQ attending numbers with on site food services Confirm number of servers and bar staff provided by food services Bank Deposits Bank Deposits Critical Path Update Update Team meeting Media Ad Copy - Update & Distribution Preliminary job assignments by area Update Bank Deposits Tickets arrive Flyers arrive Re-Confirm cattle delivery w/supplier National Anthems - music, singer Bank Deposits Pick up office supplies Critical Path Update Prepare & send Purchase order for Cow #'s & Glue Update Team meeting	X Complete X X	RM/AER Manager AER/RM RM/LT/AER PW PW PW LT LT LT AER LT Team AER/PAW LAS/PW AER/LT/LAS LT RM/LT RM SWW PAW LT PAW AER LT/SWW LT Team	Radio, Newspaper, Web Site, TV Radio, Newspaper, Web Site, TV Critical Completed prior to due date
28-Jul-10 Marketing Media Ad Copy - Update & Distribution AER/PAW Radio, Newspaper, Web Site, TV 7-Jul-10 28-Jul-10 Staffing-Volunteer Distribute flyers LAS/PW 31-Jul-10 Administration Critical Path Update AER 31-Jul-10 Contract-Supplier Re-confirm cattle delivery w/supplier SWW Critical 31-Jul-10 Finance Update LT 31-Jul-10 Finance Set up online ticket sales with KCI DER/LT 31-Jul-10 Protocol Flag bearers - on horseback X PAW Completed prior to due date 31-Jul-10 Sponsor Pick up sponsor banners RM 31-Jul-10 Team Team meeting	1-Apr-10 16-May-10	15-Jun-10 Due Date 15-Jun-10 15-Jun-10 17-Jun-10 18-Jun-10 22-Jun-10 29-Jun-10 30-Jun-10 30-Jun-10 1-Jul-10 1-Jul-10 6-Jul-10 6-Jul-10 7-Jul-10 13-Jul-10 15-Jul-10 15-Jul-10 15-Jul-10 15-Jul-10 15-Jul-10 20-Jul-10	Marketing Category Marketing Marketing Vendor - Finance Hospitality Hospitality Finance Finance Administration Finance Team Marketing Staffing-Volunteer Client Meeting Finance Marketing Contract-Supplier Protocol Finance Administration Cattle/Finance Finance Team Client Meeting	Task Press Conference Marketing Plan Vendor payment due Confirm BBQ attending numbers with on site food services Confirm number of servers and bar staff provided by food services Bank Deposits Bank Deposits Critical Path Update Update Team meeting Media Ad Copy - Update & Distribution Preliminary job assignments by area Update Bank Deposits Tickets arrive Flyers arrive Flyers arrive Re-Confirm cattle delivery w/supplier National Anthems - music, singer Bank Deposits Pick up office supplies Critical Path Update Prepare & send Purchase order for Cow #'s & Glue Update Team meeting Update. Review Marketing	X Complete X X	RM/AER Manager AER/RM RM/LT/AER PW PW PW LT LT LT AER LT Team AER/PAW LAS/PW AER/LT/LAS LT RM/LT RM SWW PAW LT PAW AER LT PAW AER LT PAW AER LT/SWW LT Team AER/LAS/RM	Radio, Newspaper, Web Site, TV Radio, Newspaper, Web Site, TV Critical Completed prior to due date
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31-Jul-10AdministrationCritical Path UpdateAER31-Jul-10Contract-SupplierRe-confirm cattle delivery w/supplierSWWCritical31-Jul-10FinanceUpdateLT31-Jul-10FinanceSet up online ticket sales with KCIDER/LT31-Jul-10ProtocolFlag bearers - on horsebackXPAWCompleted prior to due date31-Jul-10SponsorPick up sponsor bannersRM31-Jul-10TeamTeam meetingTeam	1-Apr-10 16-May-10	15-Jun-10 Due Date 15-Jun-10 15-Jun-10 17-Jun-10 18-Jun-10 22-Jun-10 30-Jun-10 30-Jun-10 30-Jul-10 1-Jul-10 6-Jul-10 6-Jul-10 7-Jul-10 15-Jul-10 15-Jul-10 15-Jul-10 15-Jul-10 20-Jul-10 20-Jul-10 20-Jul-10	Marketing Category Marketing Marketing Vendor - Finance Hospitality Hospitality Finance Finance Administration Finance Team Marketing Staffing-Volunteer Client Meeting Finance Marketing Contract-Supplier Protocol Finance Administration Cattle/Finance Finance Team Client Meeting Finance Administration Cattle/Finance Finance Team Client Meeting Finance	Task Press Conference Marketing Plan Vendor payment due Confirm BBQ attending numbers with on site food services Confirm number of servers and bar staff provided by food services Bank Deposits Bank Deposits Critical Path Update Update Team meeting Media Ad Copy - Update & Distribution Preliminary job assignments by area Update Bank Deposits Tickets arrive Flyers arrive Re-Confirm cattle delivery w/supplier National Anthems - music, singer Bank Deposits Pick up office supplies Critical Path Update Prepare & send Purchase order for Cow #'s & Glue Update Team meeting Update. Review Marketing Bank Deposits Bank Deposits Bank Deposits Bank Deposits	X Complete X X	RM/AER Manager AER/RM RM/LT/AER PW PW PW LT LT LT AER LT Team AER/PAW LAS/PW AER/LT/LAS LT RM/LT RM SWW PAW LT PAW AER LT/SWW LT Team AER/LAS/RM LT LT LT LT AER LT RM/LT RM SWW PAW LT PAW AER LT/SWW LT Team AER/LAS/RM LT TEAM	Radio, Newspaper, Web Site, TV Radio, Newspaper, Web Site, TV Critical Completed prior to due date Completed prior to due date
31-Jul-10 Contract-Supplier Re-confirm cattle delivery w/supplier SWW Critical	1-Apr-10 16-May-10 10-Apr-10 17-Jan-10	15-Jun-10 Due Date 15-Jun-10 15-Jun-10 17-Jun-10 18-Jun-10 22-Jun-10 29-Jun-10 30-Jun-10 30-Jun-10 1-Jul-10 1-Jul-10 6-Jul-10 6-Jul-10 7-Jul-10 15-Jul-10 15-Jul-10 15-Jul-10 15-Jul-10 20-Jul-10 20-Jul-10 20-Jul-10 27-Jul-10 28-Jul-10	Marketing Category Marketing Marketing Vendor - Finance Hospitality Hospitality Finance Finance Administration Finance Team Marketing Staffing-Volunteer Client Meeting Finance Marketing Contract-Supplier Protocol Finance Administration Administration Cattle/Finance Finance Team Client Meeting Finance Administration Administration Cattle/Finance Finance	Task Press Conference Marketing Plan Vendor payment due Confirm BBQ attending numbers with on site food services Confirm number of servers and bar staff provided by food services Bank Deposits Bank Deposits Critical Path Update Update Team meeting Media Ad Copy - Update & Distribution Preliminary job assignments by area Update Bank Deposits Tickets arrive Flyers arrive Re-Confirm cattle delivery w/supplier National Anthems - music, singer Bank Deposits Pick up office supplies Critical Path Update Prepare & send Purchase order for Cow #'s & Glue Update Team meeting Update Team meeting Update. Review Marketing Bank Deposits Bank Deposits Bank Deposits Bank Deposits	X Complete X X	RM/AER Manager AER/RM RM/LT/AER PW PW PW LT LT LT AER LT Team AER/PAW LAS/PW AER/LT/LAS LT RM/LT RM SWW PAW LT PAW AER LT/SWW LT Team AER/LAS/RM LT LT Team AER/LAS/RM LT LT LT LT AER/PAW	Radio, Newspaper, Web Site, TV Radio, Newspaper, Web Site, TV Critical Completed prior to due date Completed prior to due date
31-Jul-10 Finance Update 31-Jul-10 Finance Set up online ticket sales with KCI DER/LT 31-Jul-10 Protocol Flag bearers - on horseback X PAW Completed prior to due date 31-Jul-10 Sponsor Pick up sponsor banners RM 31-Jul-10 Team Team	1-Apr-10 16-May-10 10-Apr-10 17-Jan-10	15-Jun-10 Due Date 15-Jun-10 17-Jun-10 18-Jun-10 18-Jun-10 22-Jun-10 30-Jun-10 30-Jun-10 30-Jul-10 1-Jul-10 6-Jul-10 6-Jul-10 7-Jul-10 15-Jul-10 15-Jul-10 15-Jul-10 15-Jul-10 15-Jul-10 20-Jul-10 20-Jul-10 20-Jul-10 28-Jul-10 28-Jul-10	Marketing Category Marketing Marketing Vendor - Finance Hospitality Hospitality Finance Finance Administration Finance Team Marketing Staffing-Volunteer Client Meeting Finance Marketing Contract-Supplier Protocol Finance Administration Administration Cattle/Finance Finance Team Client Meeting Finance Administration Administration Cattle/Finance Finance Finance Finance Team Client Meeting Finance Finance Team Client Meeting Finance Finance Finance Finance Finance Finance Staffing-Volunteer	Task Press Conference Marketing Plan Vendor payment due Confirm BBQ attending numbers with on site food services Confirm number of servers and bar staff provided by food services Bank Deposits Bank Deposits Critical Path Update Update Team meeting Media Ad Copy - Update & Distribution Preliminary job assignments by area Update Bank Deposits Tickets arrive Flyers arrive Re-Confirm cattle delivery w/supplier National Anthems - music, singer Bank Deposits Critical Path Update Prepare & send Purchase order for Cow #'s & Glue Update Team meeting Update. Review Marketing Bank Deposits Bank Deposits Bank Deposits Bank Deposits Bank Deposits Team meeting Update. Review Marketing Bank Deposits Bank Deposits Bank Deposits Bank Deposits	X Complete X X	RM/AER Manager AER/RM RM/LT/AER PW PW PW LT LT LT AER LT Team AER/PAW LAS/PW AER/LT/LAS LT RM/LT RM SWW PAW LT PAW AER LT/SWW LT Team AER/LT/SWW LT Team AER/LAS/RM LT LT AER/PAW LT LT AER	Radio, Newspaper, Web Site, TV Radio, Newspaper, Web Site, TV Critical Completed prior to due date Completed prior to due date
31-Jul-10 Finance Set up online ticket sales with KCI DER/LT 31-Jul-10 Protocol Flag bearers - on horseback X PAW Completed prior to due date 31-Jul-10 Sponsor Pick up sponsor banners RM 31-Jul-10 Team Team	1-Apr-10 16-May-10 10-Apr-10 17-Jan-10	15-Jun-10 Due Date 15-Jun-10 17-Jun-10 18-Jun-10 18-Jun-10 22-Jun-10 30-Jun-10 30-Jun-10 30-Jun-10 1-Jul-10 1-Jul-10 6-Jul-10 6-Jul-10 7-Jul-10 15-Jul-10 15-Jul-10 15-Jul-10 15-Jul-10 20-Jul-10 20-Jul-10 20-Jul-10 28-Jul-10 28-Jul-10 31-Jul-10	Marketing Category Marketing Marketing Vendor - Finance Hospitality Hospitality Finance Finance Finance Administration Finance Team Marketing Staffing-Volunteer Client Meeting Finance Marketing Contract-Supplier Protocol Finance Administration Cattle/Finance Finance Team Client Meeting Finance Administration Cattle/Finance Finance Finance Team Client Meeting Finance Team Client Meeting Finance Team Client Meeting Finance Finance Finance Finance Finance Finance Staffing-Volunteer Administration	Task Press Conference Marketing Plan Vendor payment due Confirm BBQ attending numbers with on site food services Confirm number of servers and bar staff provided by food services Bank Deposits Bank Deposits Bank Deposits Critical Path Update Update Team meeting Media Ad Copy - Update & Distribution Preliminary job assignments by area Update Bank Deposits Tickets arrive Flyers arrive Re-Confirm cattle delivery w/supplier National Anthems - music, singer Bank Deposits Pick up office supplies Critical Path Update Prepare & send Purchase order for Cow #'s & Glue Update Team meeting Update. Review Marketing Bank Deposits	X Complete X X	RM/AER Manager AER/RM RM/LT/AER PW PW PW LT LT LT AER LT Team AER/PAW LAS/PW AER/LT/LAS LT RM/LT RM SWW PAW LT PAW AER LT/SWW LT Team AER/LAS/RM LT Team AER/LAS/RM LT Team AER/LAS/PW AER LT/SWW LT Team AER/LAS/RM LT LT AER/PAW LAS/PW AER	Radio, Newspaper, Web Site, TV Radio, Newspaper, Web Site, TV Critical Completed prior to due date Completed prior to due date Radio, Newspaper, Web Site, TV
31-Jul-10 Protocol Flag bearers - on horseback X PAW Completed prior to due date 31-Jul-10 Sponsor Pick up sponsor banners RM 31-Jul-10 Team Team	1-Apr-10 16-May-10 10-Apr-10 17-Jan-10	15-Jun-10 Due Date 15-Jun-10 17-Jun-10 18-Jun-10 18-Jun-10 22-Jun-10 30-Jun-10 30-Jun-10 30-Jul-10 1-Jul-10 1-Jul-10 6-Jul-10 6-Jul-10 7-Jul-10 15-Jul-10 15-Jul-10 15-Jul-10 15-Jul-10 20-Jul-10 20-Jul-10 20-Jul-10 27-Jul-10 28-Jul-10 28-Jul-10 31-Jul-10 31-Jul-10	Marketing Marketing Marketing Vendor - Finance Hospitality Hospitality Finance Finance Administration Finance Team Marketing Staffing-Volunteer Client Meeting Finance Marketing Contract-Supplier Protocol Finance Administration Cattle/Finance Finance Team Client Meeting Finance Administration Administration Cattle/Finance Finance Finance Team Client Meeting Finance Team Client Meeting Finance Team Client Meeting Finance Finance Team Client Meeting Finance Finance Finance Finance Finance Finance Contract-Supplier	Media Ad Copy Distribution Task Press Conference Marketing Plan Vendor payment due Confirm BBQ attending numbers with on site food services Confirm number of servers and bar staff provided by food services Bank Deposits Bank Deposits Critical Path Update Update Team meeting Media Ad Copy - Update & Distribution Preliminary job assignments by area Update Bank Deposits Tickets arrive Flyers arrive Re-Confirm cattle delivery w/supplier National Anthems - music, singer Bank Deposits Pick up office supplies Critical Path Update Prepare & send Purchase order for Cow #'s & Glue Update Team meeting Update. Review Marketing Bank Deposits Bank Deposits Bank Deposits Media Ad Copy - Update & Distribution Distribute flyers Critical Path Update Re-confirm cattle delivery w/supplier	X Complete X X	RM/AER Manager AER/RM RM/LT/AER PW PW PW LT LT LT AER LT Team AER/PAW LAS/PW AER/LT/LAS LT RM/LT RM SWW PAW LT PAW AER LT/SWW LT Team AER/LAS/RM LT LT Team AER/LAS/RM LT LT SER LT SER LT SWW AER LT/SWW LT TEAM AER/LAS/RM LT LT AER/PAW LAS/PW AER SWW	Radio, Newspaper, Web Site, TV Radio, Newspaper, Web Site, TV Critical Completed prior to due date Completed prior to due date Radio, Newspaper, Web Site, TV
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31-Jul-10 Team Team meeting Team	1-Apr-10 16-May-10 10-Apr-10 17-Jan-10	15-Jun-10 Due Date 15-Jun-10 15-Jun-10 17-Jun-10 18-Jun-10 22-Jun-10 30-Jun-10 30-Jun-10 30-Jun-10 1-Jul-10 1-Jul-10 6-Jul-10 6-Jul-10 7-Jul-10 15-Jul-10 15-Jul-10 15-Jul-10 15-Jul-10 20-Jul-10 20-Jul-10 20-Jul-10 28-Jul-10 28-Jul-10 31-Jul-10 31-Jul-10 31-Jul-10 31-Jul-10	Marketing Marketing Marketing Vendor - Finance Hospitality Hospitality Finance Finance Administration Finance Team Marketing Staffing-Volunteer Client Meeting Finance Marketing Contract-Supplier Protocol Finance Administration Cattle/Finance Finance Team Client Meeting Staffing-Volunteer Contract-Supplier Protocol Finance Administration Cattle/Finance Finance Team Client Meeting Finance Finance Team Client Meeting Finance	Media Ad Copy Distribution Task Press Conference Marketing Plan Vendor payment due Confirm BBQ attending numbers with on site food services Confirm number of servers and bar staff provided by food services Bank Deposits Bank Deposits Critical Path Update Update Team meeting Media Ad Copy - Update & Distribution Preliminary job assignments by area Update Bank Deposits Tickets arrive Flyers arrive Re-Confirm cattle delivery w/supplier National Anthems - music, singer Bank Deposits Pick up office supplies Critical Path Update Prepare & send Purchase order for Cow #'s & Glue Update Team meeting Update. Review Marketing Bank Deposits Bank Deposits Media Ad Copy - Update & Distribution Distribute flyers Critical Path Update Re-confirm cattle delivery w/supplier Update Re-confirm cattle delivery w/supplier	X Complete X X X	RM/AER Manager AER/RM RM/LT/AER PW PW PW LT LT LT AER LT Team AER/PAW LAS/PW AER/LT/LAS LT RM/LT RM SWW PAW LT PAW AER LT/SWW LT Team AER/LAS/RM LT Team AER/LAS/RM LT Team AER/LAS/PW AER LT/SWW LT Team AER/LAS/RM LT TEAM AER/LAS/RM LT LT TEAM AER/LAS/PW AER SWW LAS/PW AER SWW LT DER/LT	Radio, Newspaper, Web Site, TV Radio, Newspaper, Web Site, TV Critical Completed prior to due date Completed prior to due date Radio, Newspaper, Web Site, TV
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Start Date	Due Date	Category	Task	Complete	Manager	Comments & Notes
22-Dec-09	2-Jan-10	Client Meeting	DKTM to KCI contract	Х	AER/LAS	Review and sign
	3-Jan-10	Finance	Invoice to stakeholder re: contract deposit	X	LT	
	1-Aug-10	Marketing	Approve program proof		RM/LT/AER	
	1-Aug-10	Venue	Confirm stall shavings on order		SWW	Sharing cost
	3-Aug-10	Finance	Bank Deposits		LT	
Start Date	Due Date	Category	Task	Complete	Manager	Comments & Notes
1-Aug	3-Aug-10	Venue	Confirm delivery of electric gate, electric eye and overhead clock		SWW	
	4-Aug-10	Hospitality	Seating site plan for BBQ		LAS	
	4-Aug-10	Show Office	Computer network compatibility tests		DER	
	8-Aug-10	Staffing-Volunteer	Contact all 2010 volunteers		LAS/PW	Re-confirm attendance & job assignment
	10-Aug-10	Awards	Pick up Prize Saddles & Horse Coolers		LAS	
	10-Aug-10	Contract	Re-confirm load/unload area re: cattle		SWW	
	10-Aug-10	Entries	Entries Close		DER	
	10-Aug-10		Bank Deposits		LT	
	10-Aug-10	Protocol	Confirm veterinarian & farrier on call		PAW	
	11-Aug-10	Awards	Prize Buckles to be delivered		PAW	
	11-Aug-10	Venue	Confirm delivery of golf cart		SWW	
	12-Aug-10	Finance	Bank Deposits		LT	
	12-Aug-10	Marketing	Programs arrive		RM	
	15-Aug-10	Administration	Critical Path Update		AER	
	15-Aug-10	Finance	Update		LT	